Students PROFILE Checklist & Guide



Step 1: Log In to The AET

Go to http://www.theaet.com, and sign in by choosing:



Information needed is:

- ✓ **Chapter Number:** A two-digit state abbreviation "+" FFA Chapter number. *Example, TX0765*
- ✓ **Username:** Typically first initial and last name, but your teacher will provide. *Example, TMurphy for Tim Murphy.*
- Password: At first, this is the same as your username. A custom password can be created in the Student profile.

| Student Login Information | | |
|---------------------------|-----------------|-----------------|
| Our Chapter Number is: | My username is: | My password is: |

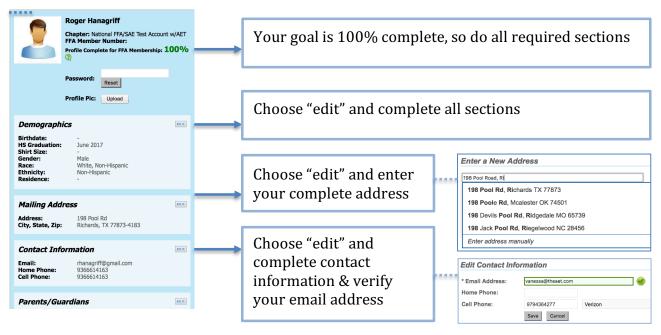
Step 2: CHOOSE PROFILE: Complete **About You, Your Activities** & **Your Interest**

- Check off these important steps as you complete each one (a,b,c...)!

About You About You Manage/Edit your personal profile and password Record your school Ag class chedule Manage your Resume Manage your Resume Enter your FFA offices Enter your FFA committee memberships Manage your Resume Manage your Resume Manage your Resume Manage your Resume

ABOUT YOU SECTION:

__ a. <u>Manage/Edit your personal profile & password</u> – this is an important step to complete all sections.



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*once complete choose PROFILE and continue to the next section



_ b. <u>Record your class schedule</u> - through choosing "add a class" and is essential to keep records! If your class is not listed, be sure to ask your teacher to setup their courses



c. <u>Manage your Resume information</u> – The resume builds from record book information, but be sure to liste (1) accomplishments or certifications, (2) career objective and (3) references

About You Manage/Edit your personal profile and password Record your school Ag class schedule Manage your Resume information

YOUR ACTIVITIES SECTION:



___ d. Experience Manager (SAE) – This is where SAEs are developed; see "Selecting an SAE and Creating the Experience" Guide for details



___ e. Enter your FFA Offices – List your leadership in FFA



__ f. <u>Enter your FFA committee memberships</u> – List leadership committee involvement and work on your chapters POA



YOUR INTEREST SECTION:



g. <u>Choose your agricultural career pathway</u> – Select Ag Careers that interest you, and rank them on the right side.



h. Explore Careers – Select your career interest and includes all employment areas to explore your long-term career goals. You can also rank them on the right side menu.

Each of these maybe grades, so be complete and share your results with your teacher





What is next?

- 1. Learn more about SAEs through www.exploresae.com and choose the SAE that is right for you and your educational/career interest
- 2. Learn more about your SAE project setup and records in student help (part of your AET system)
- 3. Track your time experiences in the JOURNAL and any monetary investment in the FINANCES section.

You are Ready for Records!